

Celebrating
The Sacrament of Baptism
Celebrando
El Sacramento del Bautismo



Baptismal date and time are not official until you submit this completed package at least **one** week prior to your desired date. Incomplete packages will not be admitted.

A complete package consists of:

- Baptism Registration Form.** Carefully read “Baptismal Guidelines and Requirements”
- Child’s Birth Certificate.** Parents and/or legal guardians can only register a child for baptism.
- Proof of baptismal preparation class attendance** from both Parents and Godparents.
- Letter of Candidacy.** Godparents should complete this before baptismal class is to be taken.
- Donation** of \$40.

If paperwork is turned in the week of the desired baptismal date a \$15 late fee will apply.

La fecha y hora del bautismo no son oficiales hasta que se entregue este paquete completo **una** semana antes de la fecha deseada. No se aceptará paquetes incompletos.

Un paquete completo consiste en:

- Forma de Registro para Bautismo.** Por favor lee bien la “Guía y Requisitos para el Bautismo”
- Acta de Nacimiento del niño.** Solamente los padres o tutores legales pueden registrar a un niño para el bautismo.
- Certificado de Asistencia Clases pre-bautismales** de ambos papás y padrinos.
- Cartas de Candidatura.** Los padrinos deben completar esto antes de que se tome la clase bautismal.
- Donación** de \$40.

Si se entregan los documentos en la semana del bautismo, se aplicará un cargo por retraso de \$ 15.00.

Divine Saviour Church 2911 Idell Street, Los Angeles, CA 90065

Saint Ann Church 1365 Blake Ave, Los Angeles, CA 90031

www.dssala.org

DIVINE SAVIOUR CHURCH & ST. ANN CHURCH: SACRAMENT OF BAPTISM GUIDELINES & REQUIREMENTS

Welcome! The following guidelines are to assist you in preparation for your child's Baptism:

1. **Baptismal packet must be completed by the child's parents or legal guardian. Date and time of baptism are not official until the completed application is submitted to our office at least one week prior to the desired date.**
2. The child must be younger than seven (7) years old to follow the regular procedure of receiving the Sacrament of Baptism. If the child is seven (7) years of age or older, he or she must be incorporated to our Religious Education Program to be prepared for the Sacraments of Baptism and First Communion. Additional Information is available at our parish office.
3. **Requirements for the Sacrament of Baptism are:**
 - The Registration for Sacrament of Baptism Form must be filled out and signed by a parent or legal guardian.
 - The child's birth certificate must be presented; a copy will be made. We will take the legal name of the child as it is on the birth certificate. We cannot change, add or modify names.
 - Baptismal sponsors must make an appointment with a Priest, in order to complete, sign, and seal the "Letter of Candidacy", which declares if they are fit to serve as a baptismal sponsor or not. This must be done before the baptismal preparation class is to be taken.
 - Both parents and godparents must attend a baptismal preparation class. Proof of attendance must be submitted with the completed application.
 - The donation is \$40.00 per child. **If the family cancels or does not show for the ceremony there is no reimbursement.** Your receipt confirms the date & time of the baptism.
 - **The completed package must be turned in to the parish office at least one week prior to the baptismal date. A \$15 late fee will apply for any applications that are turned in the week of the service.**
4. **Qualifications needed to be a Baptismal Sponsor (Godparents):**
 - Must be at least 16 years of age and have already received the sacraments of Baptism, First Holy Communion and Confirmation.
 - Must be a practicing Catholic, who lives a life of faith with all sacraments.
 - Only one Godfather and/or one Godmother can be baptismal sponsors.
 - If the Godparent is married, it must be a valid marriage recognized by the Catholic Church.
 - A baptized non-Catholic Christian may be a Christian witness to the baptism, but only together with a Catholic sponsor.
5. **Baptismal Preparation Class:**
 - Classes are offered in Spanish & English at Divine Saviour Church on the first Thursday of the month at 7:00 p.m. The donation is \$10 per person for those who register early. If registration is done the week of class, the donation will be \$15 per person. Please see the attached sheet for the next available class date at our parish. The schedule is subject to change without notice.
 - Neighboring parishes where you may also find a class (please call their office for more information):

Sacred Heart Church 2210 Sichel Street Los Angeles, CA 90031 (323) 221-3179	Holy Family Church 209 E. Lomita Avenue Glendale, CA 91205 (818) 247-2222	St. Ignatius of Loyola Church 322 N. Ave 61 Los Angeles, Ca 90042 (323) 256-3041	Our Lady Help of Christians 512 S. Ave 20 Los Angeles, Ca 90031 (323) 223-4153
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6. **Day of the Baptism:**
 - Please arrive at the church at least 10 minutes prior to the ceremony.
 - The dress code of all of those attending the baptism be modest upscale casual to formal. Women's dresses must be of a modest cut: please no strapless dress, cleavage, or mini skirts; shawls are permitted. Males must wear upscale casual-formal dress attire: no jeans, saggy pants and/or sandals.
 - No eating, chewing gum or drinking is allowed in the church. Silence and reverence must be shown at all times in the church.
7. **If any of the requirements are not met, we reserve the right to cancel or postpone the sacrament.**

IGLESIA DEL DIVINO SALVADOR Y SANTA ANA : GUÍA Y REQUISITOS PARA EL SACRAMENTO DEL BAUTISMO

¡Bienvenido! Los siguientes lineamientos son para ayudarlos a prepararse para el bautismo de su hijo/hija:

- 1. El registro para bautismo debe ser completado por los padres del niño o tutor legal. La fecha y la hora del bautismo no son oficiales hasta que la solicitud completa se entregue a nuestra oficina parroquial, por lo menos una semana antes de la fecha deseada.**
- 2.** El niño debe tener menos de siete (7) años para seguir el procedimiento regular de recibir el Sacramento del Bautismo. Si el niño tiene siete (7) años o más, él o ella debe ser incorporado a nuestro Programa de Educación Religiosa para estar preparado para los Sacramentos del Bautismo y la Primera Comunión. Información adicional está disponible en nuestra oficina parroquial.
- 3. Los requisitos para el sacramento del bautismo son:**
 - El formulario de inscripción debe ser llenado y firmado por un padre o tutor legal.
 - Se debe presentar el certificado de nacimiento del niño. Tomaremos el nombre legal del niño tal como figura en el certificado de nacimiento. No podemos cambiar, agregar o modificar nombres.
 - Los padrinos deben buscar un sacerdote que les complete, firme y selle la "Carta de Candidatura", que declara si son aptos para servir como padrinos o no. Debe hacerse antes de que asistan a la clase de preparación bautismal.
 - Ambos padres y padrinos deben asistir a una clase de preparación para el bautismo. Se debe presentar prueba de asistencia con la solicitud completa.
 - La donación es de \$40.00 por niño para familias registrados y no registrados. **Si la familia cancela o no se presenta para la ceremonia, no hay reembolso.** Su recibo confirma la fecha y la hora del bautismo.
 - **El paquete completo debe ser entregado a la oficina parroquial por lo menos una semana antes del bautizo. Se aplicará un cargo por retraso de \$ 15 si los artículos necesarios se entregan tarde.**
- 4. Requisitos para ser padrino bautismal:**
 - Debe tener por lo menos 16 años de edad y recibido los sacramentos de Bautismo, Primera Comunión y la Confirmación.
 - Debe ser un católico practicante, alguien que vive una vida de fe con todo los sacramentos.
 - Solamente puede haber un Padrino y/o una Madrina por bautizada.
 - Si el padrino está casado, debe ser un matrimonio reconocido por la iglesia.
 - Un cristiano bautizado, no católico, puede ser un testigo cristiano del bautismo, pero solo junto con un padrino católico.
- 5. Clase de preparación bautismal:**
 - Las clases se ofrecen en español e inglés en el Divino Salvador el primer jueves del mes a las 7:00 p.m. La donación es de \$10 por persona para aquellos que se inscriban anteriormente. Si la inscripción se realiza la semana de clase, la donación será de \$15 por persona. Por favor, consulte la hoja adjunta para la próxima fecha de clase disponible en nuestra parroquia. El horario está sujeto a cambios sin previo aviso.
 - Las parroquias vecinas donde también puede encontrar una clase (por favor llame a sus oficina para obtener más información):

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- 6. Día del Bautismo:**
 - Por favor llegue a la iglesia al menos 10 minutos antes de la ceremonia.
 - Les pedimos amablemente que el código de vestimenta de todos los que asisten al bautizo sea modesto. Por favor, no vestidos sin tirantes, escote o minifaldas; chalés están permitidos. No jeans, pantalones caídos o sandalias. No se permite comer, masticar chicle o beber en la iglesia. El silencio y la reverencia deben mostrarse en todo momento en la iglesia.
- 7. Si no se cumple alguno de los requisitos, nos reservamos el derecho de cancelar o posponer el sacramento.**

Divine Saviour & St. Ann Twin Parishes: Sacrament of Baptism Registration Form

Divine Saviour Church: 2911 Idell St., Los Angeles CA 90065 (323) 225-9181

Saint Ann Church: 1365 Blake Ave., Los Angeles, CA 90031 (323) 221-6368

Bilingual @ Divine Saviour (2nd Saturday of the month @ 1:30pm) Desired Date: _____

Bilingual @ Saint Ann (4th Saturday of the month @ 11:30am) Desired Date: _____

Private Baptism Desired Date: _____

Child's Information/Información del niño o niña

First Name/Nombre Middle Name/Segundo Nombre Last Name/Apellido

Date of Birth/Fecha de Nacimiento Age/Edad Place of Birth/Lugar de Nacimiento

Was the Child ever baptized in an emergency?/¿Alguna vez fue el niño bautizado por una emergencia? Yes/ Si No

If so, where? (Parish Name)/ ¿Donde? (Nombre de la Parroquia): _____

Parents Information/Información de los Padres

Father's Name/Nombre del papá Telephone/Teléfono Email/Correo Electrónico Catholic?/¿Católico?

Address/Dirección City, State, and Zip code/Ciudad, Estado y Código Postal

Mother's Name/Nombre de la mamá Telephone/Teléfono Email/Correo Electrónico Catholic?/¿Católico?

Address/Dirección City, State, and Zip code/Ciudad, Estado y Código Postal

Are the parents married in the Catholic Church?/¿Están los papas casados en la Iglesia Católica? Yes/ Si No

Godparents Information/Información de los Padrinos

Godfather's Name/Nombre del Padrino Telephone/Teléfono Single or married?/¿Casado ó soltero? Practicing Catholic?/¿Practica su fe católica?

Godmother's Name/Nombre de la Madrina Telephone/Teléfono Single or married?/¿Casado ó soltero? Practicing Catholic?/¿Practica su fe católica?

By signing this document you have agreed to comply with the "Baptismal Guidelines and Requirements" form

Al firmar este documento Usted acepta y está de acuerdo con la hoja de "Guía y Requisitos para el Bautismo"

XXX

X

Mother's or Father's Signature/Firma del Papá o Mamá

Date/Fecha

Office Use Only -- Para Uso de Oficina Solamente

- Registration Form Signed by Parent and/or Legal Guardian
- Child's Birth Certificate
- Proof of Baptismal Class Attendance from both parents and sponsors
- Sponsor's Letter of Candidacy
- Rcpt#: _____



THE ROMAN CATHOLIC TWIN PARISHES OF
DIVINE SAVIOUR & SAINT ANN



Letter of Candidacy

The role of the Godparents is "together with the parents, to present an infant at baptism, and help the baptized lead a Christian life in keeping with baptism, and to fulfill faithfully the obligations connected with it. " (Canon 872).

Questionnaire is to be filled out in the presence of a priest; please contact your parish to schedule an appointment.

I, _____ registered at
(Sponsor's Name) (Phone Number)
_____ Catholic Church, accept the invitation to be the
(Church Name) (City & State)

Godparent/Sponsor of _____ on _____
(Child's Name) (Date of Baptism)

In order to comply with Canon Law 874, Godparents affirm that he/she has been Baptized, has received the sacraments of Holy Eucharist and Confirmation and, if married, has a valid church marriage, or if single, is living a chaste life.

I understand that I am called to serve as a role model, and I affirm that I:

- am a baptized Catholic (Church of Baptism): _____
- am a confirmed Catholic (Church of Confirmation): _____
- am living my Catholic faith in both word and deed;
- attend mass regularly; (Church Attending): _____
- single;
- married in the Catholic Church
 - (Date & Church of Marriage): _____

Signature

Date

Sponsor: Please take this document and have your Pastor complete and sign the information on the back.

(For church use only)

- This person is an active witness of the Catholic faith in both word and deed and is able to perform the duties of a Baptism Sponsor.**
- This person has been registered in our parish since _____.**
- This person lives within the boundaries of the parish but is not a registered parishioner.**

Pastor's Name

Church Seal

Pastor's Signature

Parish, City & State

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